

Employment Opportunities



The Ottawa River Runners, an Ottawa Whitewater Kayaking Club, has the following full-time summer job openings:

- **Chief Instructor Summer Camps/Programs**
- **Assistant Instructors Summer Camps/Programs**

The positions run from the last week in June until the end of August and the work-week is weekdays, 32-40 hours per week. There may be a requirement for some part-time hours and weekend work in mid-June.

The Summer Camps and Summer Programs take place at the Pumphouse/Tailrace kayaking course in downtown Ottawa, or at Bates Island. Some Ottawa river-runs might be required if this can be accommodated in our Camps' Plan. Some off-water activities for the Children's Camp occur at a local nearby school or community centre.

The successful candidate will have the following qualifications: Whitewater Kayak Instructor, Standard First Aid required, and Swift Water Rescue recommended. **Some financial assistance will be provided for successful candidates who are in the process of getting certified before this summer.** Knowledge of slalom kayaking is an asset but not required. Bilingualism is an asset.

The rate of pay ranges from \$14-\$20 per hour depending on the position and your qualifications and experience.

We are looking for outgoing self-motivated individuals who like working with children, and are keen to impart their knowledge of whitewater kayaking and to develop future paddlers for life.

The Chief Instructor will be responsible for preparing and planning the activities for the summer camps and programs, and providing day to day flat-water and white-water kayak instruction to children and youth. A handbook is available to help with this work, and teaching/training from prior instructors will be arranged. You will supervise the children in off-water camp activities, and you will provide guidance to the assistant instructor(s). You will orient and train instructors in activities and camp routines to include safety and procedures for emergency situations, and prepare and update the Camp Manual as required. You will prepare equipment and might be required to help with minor equipment repairs and to provide input on required equipment purchases. You will provide a year-end report on the Camps, and give feedback on programs and assistant instructors. You may be required to support some marketing of the camps and communicate with parents in advance of the camps and during the camps.

The Assistant Instructors will have similar responsibilities to the Chief Instructor, but without some of the administrative, supervisory and planning duties. You will work under the supervision of the Chief Instructor.

Information regarding our summer camps and programs may be found on our website www.ottawariverrunners.com

Please apply by sending your resume, and any additional information (references, etc) to jobs@ottawariverrunners.com by April 14th, 2018.

Successful candidates will be required to have a Police Check and to provide Character References.